



Instructions For Completing The Myers-Briggs Type Indicator

MBTI Expanded Interpretive Report/Form Q

STEP ONE: Registration

- In order to do this questionnaire, before you go to Step Two, Carolyn needs to register for you to complete the MBTI.

STEP TWO: Access Web Site

- Go to <https://online.cpp.com> and follow this process:
 - Enter login using capital letters: **APPASS**
 - Enter password using capital letters: **GETMEIN**
 - Note: "User ID" is not needed when logging in for the first time.
 - Click **Begin** next to **MBTI Step II (Form Q)**.
 - Scroll down through the possible Batch Name selections and select the Batch Name: **LEADING PERFORMANCE**.

STEP THREE: Complete The Assessment

- Complete the "**Background Information**"
Demographic information, apart from First Name, Last Name and Gender, is optional
 - When answering the questionnaire, **please ensure you adopt a "not at work" but an "at home" attitude** in which you behave naturally and normally.

Use your natural-self mindset—rather than who you are when you have to adjust your behaviour to other people or circumstances (such as you might need to do at work).
 - Do not omit more than 5 items or your results may be invalid.
 - When you've completed the assessment, click "**Done**".
 - **Record your ID number** as a reference for this assessment.
 - Click the "**LOGOUT**" button.
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